

## Administrative Charging Committee for Baltimore City

### ACC Public Session Minutes

Friday, January 17, 2024, 10:00 am

7 E. Redwood St, 9<sup>th</sup> Floor, Baltimore, MD 21202

---

**Attendees:** (Committee Members) Tiera Hawkes (Chair), Raymond Kelly (Vice Chair), David Cramer, Jesmond Riggins. Absent: Kim Rogers, Staff: Carissa Mattern via remote, Dana Abdul-Saboor, Samuela Ansah, and Robin Drummond.

- A. Call to Order - Rollcall
  - a. The meeting was called to order at 10:05 am by Chair Hawkes.
  - b. Roll call and introductions.
    - i. Committee members
    - ii. Staff
- B. Review and Approval of Agenda
  - a. Member Jesmond Riggins moved to approve the January 17, 2025, Agenda with one adjustment. The agenda was approved with adjustments.
- C. Review and Approval of Minutes
  - a. Member David Cramer moved to approve the January 10, 2024, minutes and seconded by Jesmond Riggins. Minutes were approved without objections.
- D. Director's Report
  - a. Members are requesting the data in a document. Case Manager Marissa Crockett will send the document to members.
  - b. Ms. Crockett relayed a message from Supervisor Tashawn Smith that future meeting links will be sent out. Members requested that they meet in-person with a suggestion at City Hall.
  - c. Member Raymond Kelly would like the final numbers confirmed and documented before they are relayed. Members will discuss further in the Executive Session.
  - d. Member David Cramer asked if there is any update on the Trial Board because it has been a month. Ms. Crockett did not have any updates but will follow-up. Member Raymond Kelly would like to know what percentage of cases gets appealed to the trial board.
- E. Discussion
  - a. Member Jesmond Riggins spoke about the subpoena process.
    - i. He stated that he had spoken to the Director, and she responded that she consulted the Law office. PAB will need to establish rules. Member Riggins asked what would happen if the ACC needed to issue a subpoena.

It should be okay as long as a rule is established and voted to do so as a majority.

- ii. Member Riggins wanted the ACC to hear and pass a rule. Member Kelly asked about the timeline to issue a subpoena, and if they follow the process can be issued and completed within the 30-day window.
  - iii. Member Riggins asked about the issue in making the decision and said that it should not affect them in issuing the subpoena.
  - iv. Member David Cramer said that he understands that the process would allow more time based on when ACC receives the case.
- b. Member Riggins mentioned the voting process from Montgomery County.
- i. After discussion of voting on the rule, members decided to vote on a rule.
- c. Chair Hawkes said to make sure that we are making informed decisions about issuing subpoenas.
- i. Member Cramer asked if it would be better to operate by consensus rather than majority vote.
  - ii. Member Kelly said that discretion is reasonable, and it could be on a case-by-case basis.
  - iii. Member Cramer said that we would be putting in a mechanism to execute the process.
  - iv. Chair Hawkes read the CRB by-laws regarding subpoena power that has the Chair decide rather than majority. She mentioned that she did not want to have the sole decision.
  - v. Member Cramer said that the ACC could set the stage, and they would need a consensus. Member Riggins responded that he would lean toward a majority.
- d. Member Riggins moved that in the event that the ACC issues a subpoena, that a majority rule is required seconded by member David Cramer. Motion carried unanimously. If the ACC issues a subpoena, a majority rule is required.
- e. Member Kelly gave a recap of the DOJ meeting.
- i. MOU with BCPS will be motioned next week as well COTIF.
  - ii. He explained full and effective compliance and what a one-year sustainability means.
  - iii. He said that he explained ACC process and civilian oversight. He asked DOJ to push for new mechanisms. Members weighed in.
  - iv. Member Kelly mentioned that at the DOJ's anniversary, he asked who was the director of civil rights at that time - Harmeet Dhillon
- f. Metrics
- i. Metrics were given by Case Manager Marissa Crockett.
- g.

**Metrics for 1/17 Report**

***As of 10:21 pm on 1/16/25, the estimated numbers relating to the ACC's cases for 2025 are as follows:***

Estimated number of cases heard this calendar year (excluding this meeting)	<b>47 cases</b>
Estimated number of these cases delivered with more than 90 days until expiration	<b>12 cases</b>
Estimated number within 61-90 days of expiration	<b>3 cases</b>
Estimated number within 31-60 days of expiration	<b>20 cases</b>
Estimated number within 16-30 days of expiration	<b>12 cases</b>
Estimated number within 6-15 days of expiration	<b>0 cases</b>
Estimated number within 0-5 days of expiration	<b>0 cases</b>
Estimated number of completed investigations delivered to OECR past expiration	<b>0 cases</b>

**Looking Forward/Upcoming Cases (Next 2 Weeks)**

Estimated number of cases currently scheduled for the next meeting	<b>22 cases (1/24)</b>
Estimated number of cases currently scheduled for the meeting after next	<b>18 cases (1/31)</b>
Estimated number of upcoming cases within 6-15 days of expiration on the date of their scheduled hearing	<b>6 cases</b>
Estimated number of upcoming cases within 0-5 days of expiration on the date of their scheduled hearing	<b>3 cases</b>
Of these cases, the total involving 1 accused officer	<b>4 cases</b>
involving 2-3 accused officers	<b>3 cases</b>
involving 4-5 accused officers	<b>2 cases</b>
involving 6 or more officers	<b>0 cases</b>

**F. Case Review**

The Committee, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session to “discuss the appointment, employment, assignment, promotion, discipline, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction or any other personnel matter that affects one or more specific individuals,” and to “comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.”

- a. Member Raymond Kelly moved to close the Open Session and move into the Closed Session at 10:44 am.
- b. The Open Session was closed without objection at 10:44 am.
- c. The ACC moved back into the Open Session at 12:20 pm.
  - i. Adjudications from Closed Session:  
The ACC decided on the following adjudications in open session:

**Case PAB2024-0370**

- Officer A:
  - Allegation 1- Failure to Write Report: Administratively Charged

- Allegation 2- Neglect of Duty: Administratively Charged
- Officer B:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
- Officer C:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
- Officer D:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged

**Case PAB2024-0371**

- Officer A:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
- Officer B:
  - Allegation 1- Conduct Unbecoming a Police Officer/Employee: Not Administratively Charged
- Officer C:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged

**Case PAB2024-0374**

Officer A:

- Allegation 1- Neglect of Duty – Securing/Treatment of People Being Detained or Transported: Administratively Charged
- Officer B:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged

**Case PAB2024-0375**

- Officer A:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
  - Allegation 2- Unsafe Operation of a Departmental Vehicle: Administratively Charged
  - Allegation 3- Unauthorized Vehicle Pursuit: Administratively Charged
- Officer B:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged

**Case PAB2024-0380**

- Officer A:
  - Allegation 1- Discourtesy: Not Administratively Charged
- Officer B:
  - Allegation 1- Abusive or Discriminatory Language: Administratively Charged
  - Allegation 2- Discourtesy: Not Administratively Charged
- Officer C:

- Allegation 1- Unsafe Operation of a Departmental Vehicle: Administratively Charged
- Allegation 2- Discourtesy: Not Administratively Charged
- Officer D:
  - Allegation 1- Discourtesy: Not Administratively Charged
  - Allegation 2- Failure to Operate BWC as Required: Administratively Charged

**Case PAB2024-0381**

- Officer A:
  - Allegation 1- Failure to Write Report: Not Administratively Charged
- Officer B:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
  - Allegation 2- Failure to Supervise: Not Administratively Charged

**Case PAB2024-0384**

- Officer A:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
  - Allegation 2- Unsafe Operation of a Departmental Vehicle: Administratively Charged
  - Allegation 3: Discriminatory Policing: Not Administratively Charged

**Case PAB2024-0435**

- Officer A:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
  - Allegation 2- Neglect of Duty: Administratively Charged

**Case PAB2024-0480**

- Officer A:
  - Allegation 1- Conduct Unbecoming a Police Officer/Employee: Not Administratively Charged

**Case PAB2024-0488**

- Officer A:
  - Allegation 1- Conduct Unbecoming a Police Officer/Employee: Not Administratively Charged
- Officer B:
  - Allegation 1- Criminal Misconduct/Sexual Misconduct: Not Administratively Charged
- Officer C:
  - Allegation 1- Conduct Unbecoming a Police Officer/Employee: Not Administratively Charged

**Case PAB2024-0527**

- Officer A:
  - Allegation 1- Neglect of Duty: Not Administratively Charged

**Case PAB2024-0561**

- Officer A:
  - Allegation 1- Discourtesy: Not Administratively Charged

**Case PAB2024-0858**

- Officer A:
  - Allegation 1- Discourtesy: Administratively Charged
  - Allegation 2- Conduct Unbecoming a Police Officer/Employee: Administratively Charged
  - Allegation 3- Neglect of Duty: Administratively Charged
  - Allegation 4- Failure to Operate BWC as Required: Administratively Charged

**Case PAB2024-0860**

- Officer A:
  - Allegation 1- Failure to Operate BWC as Required: Administratively Charged
  - Allegation 2- Failure to Write Report: Administratively Charged
  - Allegation 3- Inappropriate Comments and/or Gesture(S): Not Administratively Charged
  - Allegation 4: Neglect of Duty: Administratively Charged

**Case PAB2024-1040**

- Officer A:
  - Allegation 1- Failure to Operate BWC as Required: Administratively charged

**Case PAB2024-1041**

- Officer A:
  - Allegation 1- Neglect of Duty: Not Administratively Charged

**Case PAB2024-1042**

- Officer A:
  - Allegation 1- Neglect of Duty: Not Administratively Charged

**Case PAB2024-1043**

- Officer A:
  - Allegation 1- Preventable Departmental Accident/Improper Passing: Administratively Charged

**Case PAB2024-1044**

- Officer A:
  - Allegation 1- Preventable Departmental Accident/Improper Backing: Administratively Charged

**Case PAB2024-1045**

- Officer A:
  - Allegation 1- Preventable Departmental Accident/Improper Backing: Administratively Charged

**Case PAB2024-1046**

- Officer A:

- Allegation 1- Preventable Departmental Accident/Fail to Give Full Attention: Administratively Charged

d. Chair Hawkes call for a motion to close the meeting. Member David Cramer moved to close the meeting at 12:20 pm.

F. Meeting was adjourned at 12:20 pm.

Next ACC Meeting: January 24, 2025, 10:00 am